



Air & Space Forces Association Board Meeting
Tuesday, 14 November 2023, 4:00 – 5:00pm (Mountain)
Location: KBR Conference Rm, 1090 N Newport Rd, CS, CO
Second Location: Teams

Attendees (All virtual): Caty Rozema, Jennifer Miller, Aaron Prupas, Bruce Hall, Gayle Divine

Pledge of Allegiance

Meeting agenda presented by Caty with the focus on the Chapter’s Mission Statement

Our mission is to promote dominant U.S. Air & Space Forces as the foundation of a strong National Defense; to honor and support our Airmen, Guardians, and their Families; and to remember and respect our enduring Heritage.

Previous Meeting Action Items and Status

- Ongoing action item: all elected officers – Complete training modules required for individual officer positions.
- Completed Action Item: Gayle – Constitution is updated with new officers' signatures and sent to National. Waiting for their response.
- Completed Action Item: Gayle – New roster was sent to State and National by Linda.
- Action Item: Caty – AFA email account for Jennifer to place newsletters and other folders on Teams.
- Completed Acton Item: Coen – Constant Contact payment method is update. Note: recent email campaigns have seen more engagement recently.
- Completed Action Item: Bruce/Caty - All required documents have reached 5Star bank. Caty, Aaron, and Coen signed all paperwork to get bank account transferred.

Activity Recap

- 10/26 Red Leg Social – Low attendance noted. Discussion about how to meet members “where they are.” How do we show that we’re in the business of serving members? Several ideas relayed.
- 11/4 Veterans Day Parade – Attended by Jennifer and Bruce. Bruce recommended we carry the AFA banner as a group next year in the parade to get recognition.
- 11/11 Veterans Day Wreath Laying – Bruce and Jennifer reported that about 130 people attended.
- Created Community Partner invoice template.
- 5Star Bank/Finance transfer to Coen complete
- Met with prior Sijan Leaders for support and mentorship at the Pikes Peak Roundtable with Kevin Estrem, Brad Butler, Mike McCoy, Joan Sell, Linda Aldrich and Hank Scarangella



Caty reported on a recommendation to acquire QuickBooks for the organization.

She is checking the PO box once a week while Gayle is on vacation. Suggestion made to get online notifications when we receive mail through USPS. Gayle will take that action item and contact USPS.

Caty's requested everyone contact her with their ideas on how to engage with the community and best ways to serve AFA. Whether it be to show up at events, support the community pillars, attend academy events, cooking classes or date nights. Learn what our community is in need of. She believes we need to go where our members and partners are to reach out and communicate.

Aaron reported he attended the Berry Award event and introduced Sijan Chapter to the audience. He met Jeanine Sijan, sister of Lance Sijan. UCCS showed the Sijan movie.

New Action Items

Action Item – Gayle – Contact USPS to set up online mail notifications.

Action Item – Caty – Set up QuickBooks for the chapter to use.

December

5: Combined Holiday Party

12: Monthly meeting at Red Leg Brewery (former Community Partner and ball sponsor)

31: Activity and Financial Plan*

*We will submit 15 December for state review prior to submission