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**Air & Space Forces Association Leadership Meeting**  
**Tuesday, 12 March, 5:00 – 6:00pm (Mountain)**  
**Location: FH Beer Works, 2490 N. Powers Frontage Rd**  
**Second Location: Teams**

**Attendees:** Caty Rozema, Aaron Prupas, Jennifer Miller, Denise Brill, Gayle Divine, Sharla Click (Teams),

**Pledge of Allegiance**

**Meeting agenda presented by Caty with the focus on the Chapter's Mission Statement:**

Our mission is to promote dominant U.S. Air & Space Forces as the foundation of a strong National Defense; to honor and support our Airmen, Guardians, and their Families; and to remember and respect our enduring Heritage.

**Previous Meeting Action Items status and New Action items.**

- **Action Item** – Caty: Compile a volunteer position description list. Have Field Operations Guide to address many chapter positions. Identified training for chapter positions, as well.
- **Action Item** – Caty: Perform asset inventory. DONE! Inventory list at end of minutes.
- **New Action Item** – All: Meet at storage unit at date TBD to sort and organize items.
- **New Action Item** – Caty & Aaron: Began planning for the Awards Banquet on 24 August. Caty submitted requests for a venue at USAFA and Doubletree. Aaron to look for potential speakers. Linda and Doc met about awards.
- **New Action Item** – All: Ice Cream Social on March 21<sup>st</sup> Need venue booked and invites sent. **DONE!**
- **New Action Item** – All: Need Teacher of the Year applicants.
- **New Action Item** – All: Need to look for VP of Education candidates.

**Officer Updates/Activity Recap**

**President**

- Caty reported she is continuing to engage with local orgs (e.g., Peterson Top 3, Space Enlisted Council, etc.)
- Caty submitted requests for Awards Banquet venues at USAFA and Doubletree.
  - Aaron to look for potential speakers.
  - Linda and Doc met to discuss awards.
- Vietnam pins: A great way to connect to veterans.

**Vice President**

- Aaron to contact the school superintendent regarding the Teach of the Year award.



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### **VP of Finance**

- No updates.

### **Secretary**

- Gayle to help with the Ice Cream Social and future events.

### **Veterans'/Government Affairs:**

- No updates.

### **Communications**

- Jennifer continues to send monthly newsletters. Please provide her with write-ups early each month so that she can send the newsletter the middle of each month.

- **VP of Community Partners**

- No updates.

### **CRITICAL NEEDS**

- Approval to support funding requests:
  - Board voted to support 3/22 promotion event for \$1,000. Chapter will provide some, and Caty and Aaron will provide remaining funds.
  - Caty spoke with cadet commander McCann who indicated that he would send information about USAFA Arnold Air Society Cadet attendance at NatCon and financial request. That was not received, so the board voted to not support this year but encourage active engagement with cadets for potential support next year.
  - The chapter will again support the Sand Creek High School cadet award ceremony (medal and pin)
- Identify VP of Aerospace Education
  - Get Chapter TOY applications: Caty has advertised on LinkedIn, Facebook, with school district POCs, with DIB contacts, etc. Deadline is 30 April.
- Membership Meetings/Continued outreach
  - ROTC, base orgs, etc.
- AFA "Family" Ball: Feb '25? Note: SEC is holding annual balls as well. I'm meeting with them to determine how to deconflict. It's clear they want their own event.

### **BATTLE RHYTHM**

- **Weekly Events:**
  - Check PO Box
  - Check all elected officer email accounts (all money out must be voted on by elected board members)
- **Monthly Events:**
  - ~15<sup>th</sup> of each month: Send check-in message (Jennifer)
    - Send articles/photos to Jennifer by ~10<sup>th</sup> of each month
  - Verify monthly payments (Constant Contact, etc.)



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- AFA/NDIA Storage Unit payment

## UPCOMING EVENTS

- 3/13 (5:00-7:00pm): STEM Night at Mountain Vista Community School
- 3/21 (4:00-6:00pm): Ice cream social at the HUB on Peterson AFB.  
NOTE: Anyone who would like to attend and does not have a military ID can meet Katy or Denise at the Main (West) Gate visitor's center at 3:30 pm for a ride. Security will allow passengers, with their driver's license, to ride with a driver holding a military ID card.
- 3/22: Promotion ceremony
- 3/23 (9:30-1:00): Quarterly State Board Meeting at Pueblo Air Museum
- 4/24 (6:30pm): Sand Creek High School JROTC awards ceremony
- Wk of 4/22: ISS Event at Stratton Meadows Elementary
- 5/28: USAFA Awards Ceremony (2 AFA reps?)
- 5/30: USAFA graduation
- 11/9: Screening of Sijan movie in collaboration with UCCS and other orgs

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## Sijan Chapter Inventory

Qty	Item	Notes
1	Poster	Old logo. Trash?
1	Hanging banner	Old logo. Trash?
200?	Magnets	Old email address and PO Box. Trash?
1	Table cover	New logo
13	Cooling bandanas	New logo
48	Sijan Chapter Coins	Old logo
2	Airman For Life Coins	Old logo
38	Airman For Life keychains	New logo. National website.
21	Airman for Life carabiners	Air Force Association. No logo/info.
3	Multi-adapter chargers	Old logo
10	Pens	New logo
24	Pens	Old logo
100?	Stickers- two sets (color/blue)	Old logo. No verbiage/info.
3	Mobile pocket	New logo
5	Notebooks	New logo
5	Wounded Airman clear bag, koozie, luggage tag	Old logo
40	Air Force Memorial stickers	
1	Large AFA pin	Old logo. Vintage.
4	Small AFA pins	Old logo. Vintage.
10	Pin Medals	Old logo (Best Squadron and Vet's Day notes)
12	\$25 Craft Works gift cards	One is Old Chicago only
1	Wreath	No stand