



**Air & Space Forces Association Leadership Meeting
Tuesday, 16 April 2024, 5:00 – 6:00pm (Mountain)
Location: Panara Bread, 7344 N. Academy Blvd.
Second Location: Zoom**

Attendees: Andy Granthan, Jennifer Miller, Alli Darling, Gayle Divine, Linda Aldrich, Sharla Click and Rayna Yamamoto

Pledge of Allegiance

Meeting agenda presented by Jennifer with the focus on the Chapter's Mission Statement:

Our mission is to promote dominant U.S. Air & Space Forces as the foundation of a strong National Defense; to honor and support our Airmen, Guardians, and their Families; and to remember and respect our enduring Heritage.

PREVIOUS MEETING ACTION ITEM STATUS

- **Action Item** – Caty: Compile a volunteer position description list. Have Field Operations Guide to address chapter positions. Identified training for chapter positions, as well. Caty is working on this and could use help. **Everyone at the meeting committed to write up their own position descriptions.** Linda emailed the Field Operations Guide to everyone who might need it.

INTRO TO SPACE ENLISTED COUNCIL

Welcome to Master Sergeant Rayna Yamamoto. Rayna works at Shriever AFB and reported standing up the new Cyber Unit within Space Force. Support for airmen and guardians under the Space Enlisted Council is their main purpose. They help people monetarily or with volunteers. The group supports and plans the Space Force Release Parties and Space Force Ball. She will take AFA volunteer needs and descriptions back to her team.

OFFICER UPDATES/ACTIVITY RECAP

- **President**

Jennifer led review of items on agenda:

- **The AFA State Awards Banquet, hosted this year by Sijan Chapter, has been approved to be held at USAFA.** If anyone has ideas for speakers at the event please notify Linda. Linda spoke with Cliff Klein, State President, regarding awards and decided to give the military award recipients a coin holder with a congratulations plate. Linda drafted up a letter asking for Outstanding Airmen and Guardian nominations. It's under review by Chief Doc Apodaca and will be sent to leadership in May. Rayna will send the letter out to her team. The Awards Banquet and business meeting will be on August 24th. Andy offered an attempt to get the Governor to speak at the AFA, since it is a State Awards Banquet. (Andy knows the TAG, who works for the Governor).



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- **2025 Ball – Discussions are ongoing about combining the AFA and Space Force Balls.**
Rayna reported their Space Force Ball will be either the 9th or 11th of January with approximately 650 attendees to be held at the Antlers Hotel. Discussions were noted that we previously talked about AFA ball being a family focused event with kids and possibly a gala instead of a formal ball. Possibly earlier in the day. More to come.
 - **Vice President**
No report
 - **VP of Finance**
 - Send Ditto (Felipe Rodriguez) deposits/expensed for taxes with everything labeled as debit or expense (e.g., support payment, bank statements) ASAP.
 - **Secretary**
 - Gayle reported the Ice Cream Social at Peterson was a success. The estimate was 30 people attended and fun was had by all. Gayle also worked at registration during the Space Symposium.
 - **Veterans'/Government Affairs:**
 - Andy reported Caty asked him to compile a veteran's resource book. He noted they are all previously developed, just need to pull them all together. He has reached out to Bob McLaughlin at Mt Carmel Veterans Center to review their resource book. Andy would like to put them in categories such as Education, Religion, Mental Health, etc. Andy asked if anyone has other veterans' resources to please contact him. Do we want to have this as an on-line resource and/or a booklet to hand out? We could do a combo with a QR code potentially. Thoughts??
 - **Communications**
 - Jennifer continues to send monthly newsletters. The next one will be a combined March/April with the focus on HS scholarships. The number of views on LinkedIn has gone up thanks to everyone sharing and reposting. Sharla reported she would help with postings on Facebook.
 - **VP of Community Partners**
 - Allie reported she has two plaques to present to new members. She and Caty will present those soon. Many memberships have expired, and addresses have changed. She has reached out to previous members. It has been somewhat difficult because the hard copy forms do not work well. Coen has PayPal information to accept credit cards. Jennifer said it should work with the email address and asked Allie to send her the correct email address because she tried to submit KBR'S CP through PayPal and it didn't work.

CITICAL NEEDS

- Ongoing effort to Identify VP of Aerospace Education. Andy has a lead on VP of Education – Mr. Don Raines who is an '87 Grad of AFA and is currently supporting Cadet engagement.



Andy approached him and he may come to the next AFA meeting to discuss. Andy and Jennifer have volunteered to assist with these tasks this spring.

- Searching for Chapter Teacher of the Year nominations. Jennifer noted the applications must be submitted to National by the April 30th. Linda noted that Chapter ToY may be submitted directly to National, but if we submit our Chapter ToY for State ToY, that has to be submitted through Cliff Klein prior to the April 30th deadline. Jennifer put the due date on Monday, 22 April. She found at least two people at the Space Symposium during the Student Tours who agreed to submit Teacher of the Year nominations. Allie also has someone who intends to submit a nomination.
- Schedule Leadership meetings/briefings
- Membership Meetings/Continued outreach
 - JROTC – Harrison HS was today, no AFA rep attended. Sand Creek HS JROTC and Falcon coming up. Will need AFA reps to attend.

BATTLE RHYTHM

- **Weekly Events:**
 - Check PO Box
 - Check all elected officer email accounts (all money out must be voted on by elected board members)
- **Monthly Events:**
 - ~15th of each month: Send check-in message (Jennifer)
 - Send articles/photos to Jennifer by ~10th of each month.
 - Verify monthly payments (Constant Contact, etc.)
 - AFA/NDIA Storage Unit payment

UPCOMING EVENTS

- **4/22 ISS Event at Stratton Meadows Elementary - Gayle**
- **4/24 Women of Distinction event at Doubletree (need more details)**
- **4/24 (6:30pm) Sand Creek High School JROTC awards ceremony – Caty & Gayle**
- **5/8 (6:00pm) Falcon HS JROTC Awards Ceremony**
- **5/28: USAFA Awards Ceremony (2 AFA reps?)**
- **5/30: USAFA graduation**
- **6/22 State AFA Meeting, Grand Junction**
- **8/24 State Awards Banquet and Business Meeting**
- **11/9: Screening of Sijan movie in collaboration with UCCS and other organizations**